Dear {{client\_name}},

**Ref:** {{client\_vrn}}

**Your accident on:** {{accident\_date}}

Further to our recent conversation we have now agreed a pre accident value of **£xxxx.xx** for your vehicle with {{client\_insurer}}. Please find enclosed a cheque for the sum of £xxxx.xx. As discussed the remainder of the Pre accident value equalling £xxxx.xx will be deposited into your bank account later today making up the total of **£xxxx.xx.**

We trust you are pleased with the outcome and although we hope not to see you again too soon, if you do find yourself in need of our services then we would be more than happy to assist you in the future.

Yours Sincerely,

Thomas Carroll

**CC Response**